

November 2024



**MACLEOD
COLLEGE**

*Inspiring and Supporting
every child*

Dear Families

2025 - Year Prep – 06

Macleod College is looking forward to another great year of engaging teaching and learning and would like to advise you of the 2025 voluntary financial contributions.

All schools provide students with free instruction to fulfil standard curriculum requirements. To complement this, Macleod College invites voluntary contributions from our families to ensure that we can offer the best possible educational outcomes for our students. We only request contributions for items that we believe add value to the school experience.

Macleod College proudly lives its values: *Achieve, Respect and Connect* by delivering comprehensive, and inclusive programs. We rely on your ongoing voluntary financial support to ensure that we continue to cater for the learning and wellbeing needs of all students. Our contribution amounts have not changed for the past few years keeping in mind families' financial pressures. This has not changed how we provide the standard curriculum and additional educational and physical resources. We have, however, had no choice but to pass on small fee increases to e-learning subscriptions and activity charges due to providers increasing costs.

We thank families for their ongoing support, whether through financial contributions, fundraising or volunteering your time.

In 2025 the Junior School (Prep to year 06) will introduce Auslan sign language classes to engage and promote diversity for our young learners. In 2024, through teacher innovation and your financial support, we provided new exciting student programs such as the *Year 10 EnlighTEN Program* which allows students to select from a diverse set of electives in each key learning area. This has proven to be very successful, and we are exploring a similar opportunity for Year 9 through the new *Nine-finity Program*. Other initiatives include:

- Holistic Health & Nutrition Days for students;
- enhanced digital learning opportunities;
- additional VCE subject offerings;
- the completion of new seating, light & sound in the Theatre and Hall;
- continuous improvement of our College communication systems;
- new outdoor and indoor student seating;
- continual refurbishment of classrooms;
- new VCE Study Centre in 2025;
- student lunchtime activities – sports, dance and other clubs and more.

For further information on the Department's Parent Payments Policy, please see a one-page overview attached.

Yours sincerely,

Mario Panaccio
Principal

Anna Hacker
School Council President

Macleod College - Prep to Year 12

CARWARP STREET MACLEOD

PO BOX 805, MACLEOD VICTORIA 3085 AUSTRALIA

Phone: +61 3 9459 0222 Email: macleod.co@education.vic.gov.au Website: www.macleod.vic.edu.au

A.B.N. 27 735 076 421 DET CRICOS Provider Code: 00861K

ACHIEVE RESPECT CONNECT

Curriculum Contributions: items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment	
Art Supplies	\$25
Educational Resources & Supplies	\$20
STEM & Science Materials	\$20
Reading Books	\$25
Whole school activities (compulsory attendance)	
Swim Carnival – entry & transport	\$35
Athletics Carnival – entry & transport	\$35
IT maintenance and systems costs	\$25
Total Amount	\$185
Other Contributions: non-curriculum items and activities	Amount
Student Services Contribution – any contributions will be dispersed evenly across these items:	
Sports Affiliation costs (School Sports Victoria)	\$10
Student Wellbeing support programs – wellbeing programs, mental health practitioner	\$30
Compass - Student and Parent communication tools	\$35
Provision of First Aid services	\$35
Musical Production – support licensing, costumes, makeup & props	\$15
General Contribution: School grounds maintenance and other improvements. This allows for employment of a Maintenance team as well as maintaining school grounds for outdoor learning spaces, library and other educational resources.	\$120
Other Contributions Total	\$245

Educational Items for Students to Own

Educational items for students to own: Below is a list of items required to be purchased from third party providers for your child to individually own and use	Amount
School Uniform: available from Noone Imagewear	Noone Website
Textbooks & Resources: available from North of the Yarra (NoTY)	NoTY Website
e-Subscriptions: listed on booklist; payable via Compass	
Reading Eggs	\$30
Mathletics	\$30
BYOD device program: available from Learning with Technologies (LWT) [year 05 & 06 only]	Macleod College BYOD

Extra-Curricular Items and Activities

Macleod College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities <i>User-pays basis</i> – payable via 'Compass'	Amount
Optional School Dunvegan magazine	\$25
Optional Camps / Special Programs – to be scheduled and paid via Compass Events * CSEF Funding available to eligible students	TBC
Interschool Sports program payable per event – to be scheduled and paid via Compass Events *CSEF Funding available to eligible students	TBC
Excursions and incursions – to be scheduled and paid via Compass Events *CSEF Funding available to eligible students	TBC
Optional Music Academy Program P– 12:	
Music Tuition P – 12 (30 mins)	\$700
Instrument Hire (per instrument)	\$250
2nd Instrument Tuition	\$350
Piano / Drum Maintenance	\$190
Extra Activities – camps, excursions & external exams	TBC

Financial Support for Families

Macleod College understands that some families may experience financial difficulty and offers a range of support options, including:

- CSEF – Camps, Sports and Excursions Fund provides support for eligible students to attend camps, sports, excursions and incursions
- 2025 once-off '[School Savings Bonus](#)' (SSB) funding
- State Schools' Relief (SSR) support for clothing/uniforms
- Wellbeing Support
- Second-hand Uniform Shop
- Community Support options
- Modified payment plans

If you are experiencing financial hardship, please contact Nina Nigro, Business Manager; nina.nigro@education.vic.gov.au for a confidential discussion about accessing these services, or JoAnne McBain, Accounts; accounts@macleod.vic.edu.au to make alternative payment arrangements.

Payment Methods

Financial payment or contribution by families is critical to maintaining the quality of education, student services and school environment.

2025 Curriculum and Other Contributions, plus Extra-Curricular Items and Activities associated with your child/children are payable via **Compass Payments Centre**.

Option 1 – Pay in Full

Curriculum and Other Contributions and Extra-Curricular payments can be made in full by **01 January 2025**.

Option 2 – Payment Plan

Curriculum and Other Contributions and Extra-Curricular payments have been dispersed over the year, with the first instalment date as of **01 January 2025**.

Option 3 – Modified Payment Plan

A modified payment plan can be set up for weekly, fortnightly or other. Families with more than one student may request to set up only one plan instead of multiple plans. Please contact Reception.

Refunds

Parent/carer requests for refunds are subject to the College discretion and made on a case-by-case basis. Refunds will be provided where the College deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

Macleod College refund policy does not allow for cash refunds. All approved refunds will be credited to the family account to be used for any future expenses.

Compass Payment Plan Dates for 2025

Please log into Compass for payment or to set up your Payment Plan/s

Month	Curriculum & Other Contributions	Extra-Curricular Items & Activities User-pay basis
		Music Academy P-12 Music Charges Available via Compass Payments Centre
January 2025	01/01/2025 <i>Full Contribution or Payment Plan</i>	29/01/2025 <i>Payment in Full or Payment Plan</i>
February 2025		08/02/2025
March 2025	01/03/2025	08/03/2025
April 2025		
May 2025	01/05/2025	08/05/2025
June 2025	01/06/2025	

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.