	Welcome to our Homestay
WELCOME	Welcome to Melbourne, Australia! We hope you enjoy your stay.
	Below are a set of homestay guidelines which will help to create a happy home for everyone.
	Study as a priority
	You have been granted a student visa and are here to study and learn. We are here to support you with that. Please put study before outings with friends or spending time online gaming or socialising. Homestay families will help you in any way they can as you are a part of their home. Please respect their study and work lives as they will respect yours.
	You will be expected to attend school every day, on time, unless you need to visit a doctor, in which case you will need to provide a medical certificate from a doctor to explain any absences to Colleen Cochrane upon return to classes.
	Homestay hosts must send an sms or call Colleen Cochrane before 9:00am to
	explain any late arrivals or absences from class
	Homestay Host Contact Details
Write these details down and keep them in your phone in case of an emergency	Homestay Host Name:Phone:Email:
	<u>Guardian</u> : Colleen Cochrane (International Student Coordinator) <u>Mobile</u> : 0425 749 344 Email: <u>cochrane.colleen.m@edumail.vic.gov.au</u>
	Key to the house
	We will provide you with your own house key when you arrive. If you lose the key you will be charged for new a key. Please return the key before you move out.
	 When leaving the house, please ensure that you: Turn off lights, fans, heating, laptops etc at the wall or power board switch in your room. Lock the outside door and close any open windows. Do not give keys to anybody else and do not make copies.
	Your room
	 We ask you to please: Keep your room clean and tidy. Do not cook, or keep food in your room (certain "snacks" are allowed, if kept in reasonable containers – speak to your host). Do not leave any wet clothing or towels in your room. Do not stick anything to the walls. If you wish to hang anything, see your host.
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	Noise
	We don't mind you playing music or chatting with your friends via mobile or internet. We simply ask that you are not too noisy, particularly late at night. Please try to complete these conversations by 10pm. You will need a good night's sleep in order to study well.
	Lights, fans & heating
	 Please make sure you turn off all lights and heating / cooling in your room when you go to sleep or are out of the room. If you are too cold, please let hosts know to organise extra blankets.
	Internet
A REAL PROPERTY	 Internet access is available for you to use while in the home. Please avoid excessive downloading as there are several people in the home wanting to use the internet at any given time.
	Meals
	Breakfast and Lunch
	Let us know what you want – eg cereal, toast, sandwich, fruit etc.
	Dinner Families generally try to organise dinner for about 6:00pm - 7:00pm. Please let your hosts know by 4.00pm if you will not be home for dinner or will be late.
	When you use the kitchen please make sure you leave the kitchen clean and tidy.
	We expect students to sit and eat with the family without the distraction of phones / digital technology, this is so that this time can be used for conversation and relationship building.
	Students are expected to eat meals prepared by the homestay family, if they
	choose to eat alternative meals they will pay for them with their own money.
	Any major concerns about food provision should be discussed with the School.
	Cleaning
	 We do not expect you to clean anything while you are here, except a few basics: Help with tidying up after meals. Keep your own room clean and tidy. If you make a mess anywhere, please clean it up. Help the homestay family as the need might arise Please ask about appropriate placement of rubbish to allow for recycling
	Laundry
	Your laundry will be done for you or your host will show you how to do your own laundry. Please take all dirty clothes to the laundry as instructed by your host. MACLEOD COLLEGE A STATE Prep - Year 12 SCHOOL Empowering and supporting every student

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	Showers and Water Usage
	Water conservation is very serious and we have experienced severe water shortages recently and many local governments have imposed water restrictions.
	Therefore, please keep your showers to 1 per day for a maximum of 5 minutes duration. We ask that you please use water carefully and do not waste water.
	 Also, please: Supply your own toiletries & tissues Leave your wet towels on the hooks provided in your bedroom or bathroom so they can dry. Towels will be replaced with clean ones regularly. If you make a mess, please clean it up.
	 Complete your shower and bathroom use by 9:00pm.
	Going Out
	If you go out with friends after school or on weekends you must find your own way home either by public transport or by taxi.
	Prior to going out this must be discussed with and approved by your host. We suggest you always travel with friends, especially in the evening!
	Students are expected to eat dinner and sleep at their homestay home every night. Absolutely no unapproved sleepovers permitted!
	** All students should follow the curfew times that are stated in their individual homestay agreement. Curfew times are set by the school and based on student age and knowledge of Melbourne.
	Friends
	You may have friends visit in the homestay or you can visit with your friends at their home. Just let the homestay know beforehand - at least 1 days' notice would be ideal.
	Smoking
	If you are under 18 years old it is illegal to smoke at all in Australia. If you are over 18 and you do smoke, please do not smoke in the house – you may smoke outside and please use the container provided for the butts .
	*Some homestay hosts request that no student, no matter how old they are, smoke on their property
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