



MACLEOD COLLEGE

A STATE P~12 SCHOOL



Parent Handbook

Year 7 - 12, 2019

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The College

Macleod College grew out of the 1996 merger of Macleod Primary School and Macleod High School. It provides a comprehensive Prep to Year 12 education and is located adjacent to Macleod Railway Station. While the majority of the seven grades of primary students live locally, many of the secondary students come from areas accessed by the Hurstbridge train and the various bus lines, which terminate at stations on this line. The College provides an academic education within a caring environment and is particularly proud that the Victorian Certificate of Education (VCE) students have consistently obtained ATAR scores well above the state average.

The Staff

At Macleod College, the staff are enthusiastic, passionate and dedicated. Our staffing profile demonstrates a mix of experienced staff who have been at the College for a number of years, and staff who have joined the community more recently, bringing with them a fresh outlook, new skills and talents. Specialist staff work across the college in various subjects, support and enrichment programs, and in a range of sporting activities. Students feel supported, encouraged and inspired by staff who are willing to provide the extra assistance necessary to help them to achieve their best.

The Grounds and facilities

Our students have access to a full range of facilities at Macleod College including plenty of open space. Our school is situated on 22 acres and is located adjacent to the Macleod railway station. We have two ovals, cricket nets, basketball courts for both primary and secondary students and the shared use of Banyule Nets Stadium for sport and PE activities and events. Our science labs, food tech kitchens, wood and materials workshops, and art studios are equipped with the full range of facilities. Classrooms have digital projectors or large screen televisions throughout, and the performing arts wing includes a theatre, stage and hall. Macleod College has a full range of musical instruments for music tuition and student hire.

The Secondary Curriculum

Macleod College is committed to providing students with the most appropriate pathway for their learning. Our curriculum is guided by the Victorian Essential Learning Standards (VicVels) and allows for students to build on their skills from year to year. Student academic goals and progress are closely monitored through the use of Negotiated Education Plans (NEP). Creativity, critical thinking and communication are promoted through student involvement in the “New pedagogies for deep learning” program.

Years 7 & 8

Core subjects include English, Mathematics, Science, Humanities, Health, Physical Education, German, Art and Technology. Students also have the opportunity to be involved in the iLEAP program that focuses on identifying and building on individual academic interests and strengths.

Year 9 & 10

Students continue with their core subjects and have the additional opportunity to select from a number of key elective subjects including some VCE studies for students in year 10. Semester based exams are also introduced as part of the assessment schedule.

Year 11 & 12

Students can enrol in either the Victorian Certificate of Education (VCE) or the Victorian Certificate of Applied Learning (VCAL) Both programs provide students with access to a variety of Victorian Curriculum and Assessment Authority (VCAA) approved studies including Vocational Education and Training (VET) programs. VCAL has not been offered in 2018 due to insufficient numbers.



Testimonials

"As parents, the decision of where to educate our children was not one we took lightly. We checked out Macleod College time and time again to be sure we were making the right decision. Now in our third year here with 2 children in primary and 2 in secondary school what has impressed us the most to date is:

- the sense of community from being small enough to get to know other parents and teachers (with teachers having remembered our daughter's name by our 2nd visit to school);
- how well the combination of Primary and Secondary students actually works (this was one of our concerns) with the older students nurturing the young, and the younger ones teaching them about tolerance;
- that we can be involved as parents a little or a lot, with our suggestions always being heard and our input welcomed;
- the ease of transition from Primary to Secondary, from being on the one campus and already familiar with surroundings and staff;
- that LOTE is taught from Primary level up and that music lessons are available to all ages with loads of music opportunities from having Macleod College Music Academy
- and most importantly, that our children are **happy** and have a nice group of friends."

Linda Voykovic, current Macleod College parent

"Macleod College is an outstanding example of why P-12 schools are great.

While in the primary years our girls had all the benefits of being at a small school where they were part of the family while having access to specialist teachers and facilities usually only found in secondary schools. In particular, being able to take part in the music program from an early age has had enormous benefit and given them some fantastic opportunities.

The transition to secondary school was seamless for both girls. We all continue to appreciate Macleod's:

- ◇ Excellent music program
- ◇ Community atmosphere
- ◇ Student leadership opportunities
- ◇ Caring environment where every student is known
- ◇ Opportunities for parent involvement which is genuinely appreciated
- ◇ Friendly and motivated teachers who care about their students."

Heather Bailie, current Macleod College Parent

"My children have attended Macleod College for the past 12 years and we will end our association in 2018.

Macleod has provided a community in which my children have flourished both in academic skills, personal growth and social awareness. They have been well prepared for tertiary studies by being encouraged to be independent learners and to motivate themselves to do well.

The sense of belonging that Macleod has provided means that my children have felt secure to explore and discover their talents and set them up for a life of learning.

Being part of the Macleod College community has been a privilege for our whole family."

Julia Zarucky, current Macleod College Parent





What Students Say...

"Everyone is very friendly and I have made heaps of friends already and continue to make more every day!"

Rayanne, yr. 8

"After 25 days of being in high school at Macleod College, the greatest thing about Macleod College is the Music Academy".

Tommy, yr. 8



"What I enjoy the most would have to be all the fun subjects as well as all my friends".

Jessica, yr. 8

"The best thing is the teachers because they make everything enjoyable".

Tamara, yr. 8

"I have made a lot of friends in year 7 and some in year 8".

Leanne, yr. 8



"I love the Music Academy because I love learning instruments".

Mohammad, yr 8

"This school has already taught me heaps of things I didn't know when I first started high school".

Dana, yr. 8

"I absolutely love the fact that we have our own 7C band and that the music program is so big here. I also love that I have already learned so much about history and science or new words like magistrate".

Andrew, yr. 8

"I love the library because I can relax and read as much as I like, plus I can borrow 4 books. That's twice as much as we could in primary school".

Veronica, yr. 8



Policies

Student Engagement Policy

Macleod College recognises that its first function is to provide an environment in which all students are able to achieve an education. Consequently it recognises that it has a duty to provide a cooperative and caring environment where members of the College community feel valued and respected and are free from harassment and bullying. The Student Engagement Policy equips students and staff with the procedures to create a stimulating and secure learning environment. The College promotes high standards of behaviour based upon co-operation, courtesy, respect, mutual responsibility and self discipline.

The students, parents, teachers and administration have a joint responsibility to ensure that such a learning environment is provided and consequently they have an obligation to implement and support the Student Engagement Policy.



Bullying and Harassment

All students are taught to recognise the nature of bullying, to reflect on its causes and effects and what to do if they become aware of instances of such behaviour. This is undertaken specifically in Health classes.

Bullying and harassment of others is unacceptable and not tolerated at Macleod College.

Uniform

We have a stylish and practical uniform for both boys and girls with different items for summer and winter.

Students are required to wear the complete school uniform while at school and while travelling to and from school. When competing in inter-school sport they are required to wear the correct sports/ PE uniform to and from the venue.

The PE uniform must be worn for practical classes. There is a performance uniform for Instrumental Music Students which is worn for all concert performances.

Please see the Uniform Policy Document, which includes the price list and Uniform Shop opening hours, for more information.



Welfare

Whilst the primary purpose of the College is to enable the students to access an academic education, it is recognised that this is best done within a caring, supportive framework. By promoting an atmosphere of respect and equality amongst peers, students learn the value of working in a team with many leadership opportunities along the way. Macleod College has a well established Wellbeing program that provides students with opportunities to engage in activities that enhance their resilience, and help them deal with stress and the pressures of adolescence. We have implemented a Positive Education Program this year, which has been rolled out to every class throughout the school. Positive Education focuses on specific skills that build positive emotions, enhance personal resilience, promote mindfulness, assist students to strengthen their relationships, and encourage a healthy lifestyle. See more below.

The Middle Years Team has primary responsibility for the education and management of students in Years 7 - 9 whilst the Later Years Team manages students from Years 10 - 12. They are supported by our wellbeing co-ordinator, Mr Royce Light, and a qualified and experienced psychologist who is available on appointment.

The College has the services of a school nurse two days per week and a student wellbeing officer for three days a week whose role is to provide support for staff and students, and a wellbeing co-ordinator who oversees the program. The College also facilitates access to of all types of community support for those experiencing difficulties.



Enrichment Activities Prep – Year 12

Our programs at Macleod College are stimulating, rewarding and innovative. We focus on whole student development by embracing academic progress, and the building of character, confidence and a sense of self-worth. In each Key Learning Area, the College, in keeping with its charter to offer each student an education that focusses on their strengths and supports their learning needs, offers a variety of enrichment activities to motivate, stimulate and expand upon the student’s regular classroom experiences.

These include entry into many types of academic, music and sporting competitions and co-curricular activities such as Leadership and House programs, regular opportunities to perform or act and involvement in school decision-making. The College has worked with staff and students to further develop the Leadership and SRC programs which connect the student body with the local and wider community.



Positive Education

Positive Education is based on the science of Positive Psychology which, through a focus on strengths and virtues, enables individuals, communities and organisations to flourish.

Positive Education is supported by brain science that proves we can learn to be more optimistic and by doing so, experience greater levels of happiness, engagement and purpose in life.

This course will focus on the specific skills that enable students to practice mindfulness, build positive relationships, experience more positive emotions and enhance personal resilience and wellbeing.





PE and Sport

Participation in PE is compulsory until Year 10. The main objective of the sport program is to foster team spirit, good sporting etiquette, perseverance and dedication. The College is particularly proud of the large number of its students who have success in teams participating in Victorian Secondary Schools Sports Association competitions and supports those who gain selection in representing Victoria or Australia in their chosen field.

Camps and Tours

A range of camps occur at various year levels e.g. Primary camp program including the grade 2 sleepover, Year 3/4 Camp, Year 5/6 Camp and in secondary Year 7, Year 9 & Year 12 Camps. The college also provides a number of other camp opportunities throughout the year, which focus on study, language, sport and music camps for senior students.

German Exchange Program

International travel is an important reason for honing language skills. Our close relationship with our sister school, the Geschwister-Scholl Grammar School, has provided a range of opportunities for over 150 families since we began the relationship in 1998.

The success of this program depends very much on reciprocity, they look after our students and we look after theirs. Outgoing Study Tours are a wonderful opportunity for students to travel to Germany, Austria and France. This enables students to not only immerse themselves in the German language but experience the culture and form lasting friendships with overseas students.

Student Leadership

Never doubt that a small group of thoughtful committed citizens can change the world. Indeed it's the only thing that ever has. The community leaders to whom we will look in the future for direction, ideas, support and encouragement are in our schools today. Opportunities to experience leadership are a valued and integral part of life at Macleod College.

This program is designed not only to improve student participation in decision-making but to give students the training, experience and confidence in their ability to be effective leaders. Each year the school appoints College Captains and also a President of the Student Representative Council (SRC). There are significant opportunities for participation in this program at all levels throughout the College through the SRC and the House System.

Learning Technologies

Learning Technologies enhance learning opportunities for students. The most powerful of all educational tools, they have transformed our learning environment. Our own virtual campus enables students to access online resources and gather information from around the globe. We have introduced a BYOD (Bring your own device) program and students can bring any smartphone, laptop or tablet device to school to be connected to the school network.



Year 7 Program

Transition

At Macleod College we work hard to make the transition from primary to secondary school a smooth, enjoyable and rewarding journey.

The College places a high priority on its interaction with all its community primary schools, offering them a taste of our Year 7 program through primary school visits and classroom experiences. A strong start in Year 7 builds students' confidence and self-esteem and equips them with the right approach to everything that Macleod has to offer throughout their entire secondary school experience.

Wellbeing

The welfare and happiness of every new student is an important priority for all Macleod teaching and support staff. Our Year 7 students thrive within the supportive environment of the College's small team approach.

They remain with their class for all subjects. The Health teacher works with students to develop individual learning goals that the students review each term.

Information Technology

This is integrated throughout the curriculum. All students have a Google account connected to the school's Google Enterprise account and are encouraged to use email and Compass to keep track of their learning tasks and contact their teachers outside of class time. In addition students are encouraged to submit their assignments to teachers online, reducing printing costs, lost assignments and the impact on the environment.

Sport

One afternoon per week all Year 7 students play sport together. This develops the skills needed for inter-school sporting teams. It also creates an opportunity for Year 7 students to get to know others outside their own class. In addition, all Year 7 students have the opportunity to compete for their House and participate in our Swimming and Athletics Carnivals.

Orientation Camp

Our annual Year 7 Camp is seen as a vital part of Macleod College's overall orientation program. It is designed to assist students to make new friendships, challenge their perceptions and to ease their transition into secondary school.

Assessment and Reporting

Assessment of student work is ongoing and in accordance with the guidelines set out in the VicVels Standards. Reports are issued at the conclusion of each semester and parent/teacher interviews are held twice a year, mid-semester. Interim reports are issued towards the end of Term 1 and again in Term 3. Semester reports are issued at the end of Term 2 and Term 4.

Lessons

The Year 7 Curriculum at Macleod College is organised into 5 periods per day, each of 60 minutes. The timetable runs over a 10 day cycle and covers the following subjects:

Art/Technology	LOTE - German	Science
English	Library/Reading	Sport
Humanities	Music	PE/Health
Maths	Positive Education	

Curriculum

School-wide special activity programs

Excursions/Incursions	Instrumental music program	Literacy & numeracy Programs
Tournament of Minds	<ul style="list-style-type: none"> Orchestra 	Integrated Curriculum Term Themes
Language Perfect	<ul style="list-style-type: none"> Chamber Music groups 	Positive Education
Banyule Festival	<ul style="list-style-type: none"> Choir 	Buddy Program
Wellbeing programs	<ul style="list-style-type: none"> Small ensembles 	

YEAR 7

Studio Art	Humanities	Science
Ceramics	LOTE – German	Sport
Digital Design	Mathematics	Technology:- Metal/ Plastic/ Wood
English and EAL	Classroom Music	Visual Communication
Health	Physical Education	

YEAR 8

English/EAL	LOTE - German	Science
Food	Mathematics	Technology – Wood
Health	Music	Visual Communication
Humanities	Physical Education	

YEAR 9

Central Studies	Electives	
English/EAL	Art	Patisserie
Health	Ceramics	Personal Learning
Humanities	Drama	Photography
Language & Literacy,	Food	Technology - Metal/Wood
Mathematics	LOTE – German or Language	Visual Communication
Science	Support	Materials Design & Construction, Media
Physical Ed	Music	

NOTE: VCE 'Fast Track' Units 1 & 2 studies available for selection at Year 10 change on a yearly basis



YEAR 10

Art	International Food	Pre VCE History
Biological Science	International Politics	Science
Ceramics	Language – German	Sculpture
Creative Cakes & Biscuits	Mathematics	Sports Skills
Creative Handcrafts	Mixed Media Art	Technology
Digital Design	Media Video & Photography	- Wood
Early Childhood	Money Matters	- Metals & other Materials
English and EAL	Music	Visual Communication
Future Directions	Physical Science	Work Experience
Health	Pre VCE PE	
Humanities		

YEAR 11: VCE, (Units 1/2) & VET

Accounting	Health & Human Development	Music
Biology	History	Physical Education
Business Management	Information Technology	Physics
Chemistry	Legal Studies	Psychology
Design & Technology – Wood	Literature	Studio Arts
English	Language- German	VCAL (Intermediate & Foundation)
English Language	Mathematics	VET Hairdressing (Macleod Campus)
English as an Additional Language/ EAL	- Tertiary	*VET – see note below
	- General	
	- Mathematical Methods	

YEAR 12: VCE (Units 3/4) & VET

Accounting	History	Music
Biology	Information Technology	Physical Education
Business Management	Legal Studies	Physics
Chemistry	Language – German	Psychology
Design & Technology - Wood	Mathematics	Studio Arts
English, English Language	- Further Mathematics	VCAL (Senior)
English as Another Language	- Mathematical Methods	
Health & Human Development	- Specialist Mathematics	

NOTE: VET Partnership Regional Offerings: A variety of certificate courses are available for study – consult with the Careers Teacher



iLEAP Program

What is the iLEAP program?

iLEAP is an engaging and challenging program that provides students with an opportunity to work with each other in a supportive and encouraging environment. The curriculum supports, enriches and extends students in the disciplines of Mathematics, Science, English, Humanities and Music. The program acknowledges that all students have different skill sets and aptitude in different areas and provides course material at three different levels – support, consolidating and extension. A main feature of the program is the flexibility for student movement from one group to another and across the different disciplines.



Research shows that all students have different starting points and preferred learning styles. iLEAP allow students to engage with the curriculum through the provision of:

- a more challenging learning environment at all ability levels - extension, consolidating and support
- the opportunity to study more abstract, complex and in depth texts and issues.
- The capacity for students to work independently and cooperatively with students of similar ability and interests.
- differentiated and dynamic learning opportunities that focus on creativity, innovative thinking, problem solving and communication.

Implementation

Learning cohorts (support, consolidating and extension) will be determined through the use of relevant assessment data – all year 7 students (2019) will be tested during the two day orientation program in December, 2018.

This data will form a basis for identifying students eligible for the iLEAP Extension program.

Also during late November/early December this year, 2019 year 7 students will attend an interview with the Principal.

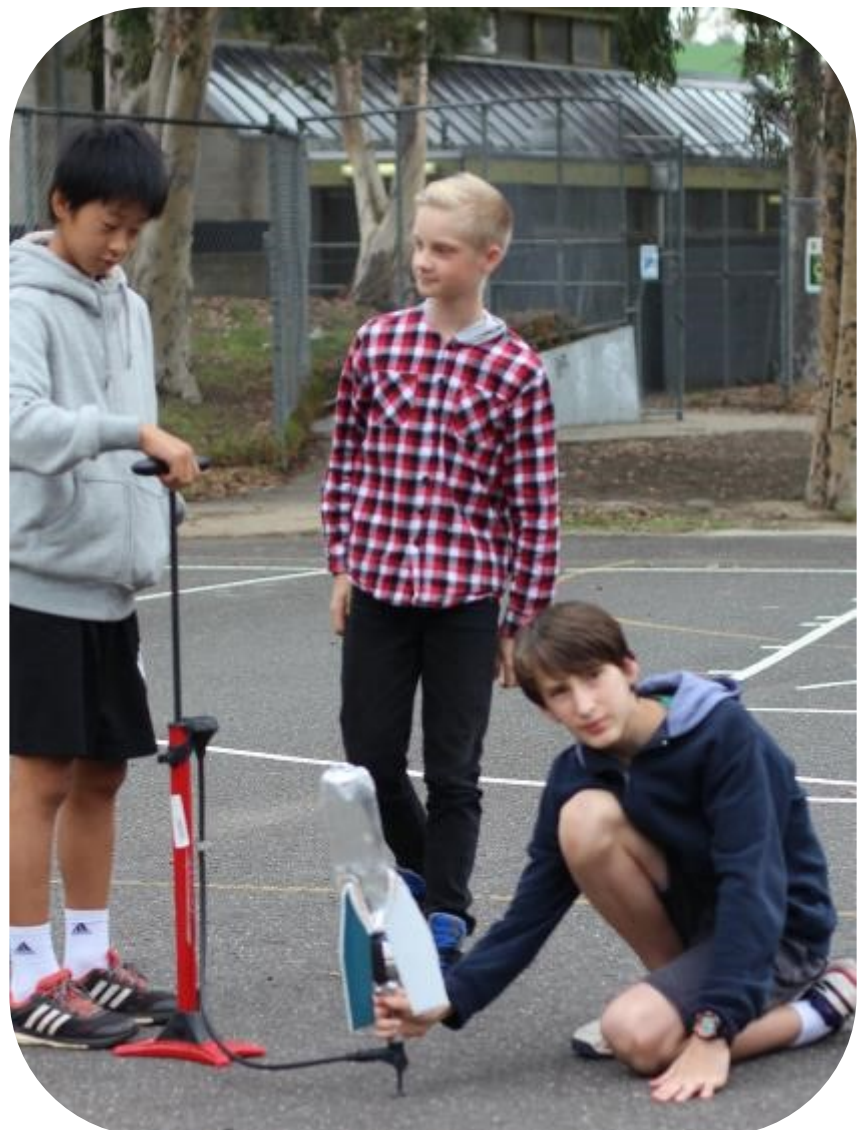
Groups will be flexible so that students can move from one to another.

Classes in the same discipline (Maths and English) will be timetabled at the same time. Some enrichment activities will integrate two or more Areas of Learning.

Participation and progress in enrichment activities will be commented on in the relevant end of semester reports.

Students will be supported and encouraged to become independent learners.

Students will be required to participate in a range of co-curricular activities offered by the college, such as: music, leadership, sport or community projects.



Post-compulsory Education

A number of programs have been developed and implemented at Macleod College to support and enhance student learning across Years 10 to 12.

By the time our students reach Year 11, they have had a number of motivational and institutional guest speakers from the University of Melbourne and La Trobe University to inspire them in their choices. They have had a number of assemblies looking at occupational, training and labor market information so that they can evaluate their career goals. Students have consolidated their decision making skills and applied these to future career and employment choices.

Year 12 students begin the year with a motivational guest speaker program. They have a chance to go over their Career Action Plans and continue the process of planning for their future. All Year 12 students attend an excursion to La Trobe University and have individual interviews with parents in attendance to discuss 'Where am I heading?' They critically examine their career goals and have sound knowledge of the requirements for their selected future education, employment or training options.

VCE - Victorian Certificate of Education

The majority of Macleod's senior students are enrolled in VCE. We offer a variety of subject choices, and also enable our students to study one or two VCE subjects through Distance Education should they wish to.

VET - Vocational Education and Training

VET offerings for students include amongst others: Hospitality, Music, Industry Skills, Community Service, Child Care, Automotive, Fitness and Furniture. Macleod College runs a very popular VET Hairdressing course in our purpose-built hairdressing salon. Our careers team can assist with VET course selection.

Study Skills Program

All students in Years 11 and 12 participate in this program that aims to motivate them in their academic endeavours and to teach them study skills that prepare them for the rigours of VCE, with a particular emphasis on their final exams. Some of the areas covered are: goal setting and motivation, conflict resolution, risk taking behaviour, organization and time management, essay writing and improving memory.

Monitored Individual Pathways Program

Students in Years 10 and 11 are interviewed early each year and individual educational pathways are planned to maximise their success in the post compulsory years. Students who realise that they are not suited to VCE are assisted in their search to find an alternative such as: TAFE, VCAL, apprenticeship, traineeship, employment or VCE equivalent.

Destination of Students

Our students have been successful in a wide variety of courses. This is reflective of the extensive work done by our Careers team to ensure that selections are based on interest and abilities rather than just scores or peer pressure. Our careers program includes mentoring and consultation throughout the senior years of high school.



Macleod College Music Academy

In 2011, Macleod College launched the Macleod College Music Academy (MCMA), a program available to all students from beginners to advanced and providing the Northern Region with outstanding specialised music education.

Our History

Macleod College has a strong history of music education. It was established as one of four specialist music schools in the 1970's and continues to maintain high standards of music performance, creativity and innovation. One in five students at Macleod are currently involved in the performance program.

What we offer

MCMA provides a safe and accepting environment where all students are valued and can express their talents and creativity.

Students enrolled in the Macleod College Music Academy are provided with access to:

- tuition in all areas of strings, wind, brass, percussion and voice with highly experienced and practicing musicians
- a wide range of innovative and quality performance ensembles
- individualised learning plans
- study of a second instrument
- programs in leadership and teamwork
- access to AMEB and ANZCA examinations
- regular performance opportunities
- an enjoyable and fulfilling school experience
- music tours and performance camps
- the best value for money musical experience in the northern region

What we Achieve

Macleod students regularly:

- are among the top VCE Music students in the state, and consistently achieve scores of 40+ and invitations to perform at Top Class
- receive their first preference at tertiary institutions such as Victorian College of the Arts (VCA), West Australian Performing Arts (WAPA), Monash University and Ballarat Academy of Performing Arts
- participate in many quality performances
- perform at festivals and competitions such as Generations in Jazz, State Schools Spectacular and the Royal South Street Eisteddfod

Our Facilities

Macleod College possesses a purpose built 330 seat performing arts centre complete with dedicated instrumental teaching rooms, rehearsal and performance spaces.

We provide a full range of percussion and hire instruments, a grand piano and recording equipment.

Our Partners

MCMA is building an impressive list of community partners who will work with us to provide the most comprehensive music experience in the area.

How to Enrol

Enrolment forms can be completed online through our website - <http://macleod.vic.edu.au/pages/musicacd.html>

For more information about enrolling in the Macleod College Music Academy contact the Music Director Mr Jason Ziino at 9457 0228 or ziino.jason.a@edumail.vic.gov.au





2018 Charges

Essential Items - Levies and Charges

The College levies parents for the following items that are not sufficiently covered by the government grant:

Voluntary Charges

Educational Resources	\$100	School Magazine	\$15
Welfare	\$30	Equipment Fund	\$25
School Nurse	\$20	Grounds & Maintenance	\$30

Subject Contributions

These payments assist towards the cost of providing essential items in each subject area.

Primary	\$150	Years 7 & 8	\$350
Years 9 & 10	\$450	Years 11 & 12	\$500

Students also have to buy their own uniform, textbooks & stationery according to the lists distributed in November.

These charges help us to provide quality materials needed to produce work of a high standard particularly in the VCE subjects. In the case of music tuition, the College employs additional contract teachers to provide instrumental lessons.

The cost of the additional tuition is subsidised by the College Council. In the Food Technology subjects, a great deal of high quality food is used and taken home by students undertaking these courses.

Music Charges Prep - Year 10

Instrumental music tuition	\$300 per year
Second instrument or sibling tuition	\$150 per year
Instrument hire	\$200 per year (Violin & Viola \$130)
Ensemble levy	\$150 per year

Year 8 –10 Food Technology

Year 8 Food Technology	\$60 per semester
Year 9 Patisserie	\$90 per semester
Year 9 Food Technology	\$90 per semester
Year 10 International Foods	\$90 per semester
Year 10 Food Technology	\$90 per semester

VCE

Year 11 Individual Music Tuition	\$450
Year 11 Studio Arts	\$90
Year 12 Individual Music Tuition	\$450
Year 12 Studio Arts	\$90